

The Asst. General Manager,  
Bank Name,  
Branch  
Location  
.

Date.

Dear Sir,

**Sub: Request for opening an inland letter of credit.**

We are submitting herewith an application for opening Letter of Credit for Rs.15,00,000/-(Rupees: Fifteen Lakhs only ) in favor of M/s. M/s. DLF Properties, Bangalore 560064 Under the following Purchase order No-RK CON/1085/MATPO/15/00041-42-53-59-64 DT 16/2/2016

Shipment Date: 11/04/2016

Expiry Date: 04/05/2016

The necessary Margin Money for Opening the above LC may be debited to our Account No.68598745.

Thanking you,  
Yours faithfully  
For RK Pvt Ltd

Authorized Signatories